UND HAZARDOUS CHEMICAL REQUISITION FORM

1. **THIS FORM MUST BE COMPLETED AND ACCOMPANY THE PURCHASE REQUISITION REQUEST SENT TO THE OFFICE OF SAFETY FOR APPROVAL PRIOR TO PURCHASING HAZARDOUS CHEMICALS.**
2. **SHIPPING ADDRESSS FOR THIS ORDER MUST BE: CENTRAL RECEIVING, 3701 CAMPUS RD., GRAND FORKS, ND 58202.**

ITEMS THAT DO NOT NEED TO BE ORDERED UTILIZING THE UND HAZARDOUS CHEMICAL REQUISITION FORM:

- ✓ General Laboratory Supplies (Equipment's, Plates, Pipette tips, Eppendorf tubes etc.)
- ✓ Kits (Examples: Flow Cytometry Kits, ELISA kits, etc.)
- ✓ Enzymes of any form
- ✓ Microorganisms
- ✓ Microbiological growth media
- ✓ Water of any grade
- ✓ Chromatographic column materials (gas or liquid)
- ✓ Household Cleaning Products
- ✓ Any chemical that does not have a GHS label or NFPA 704 label associated with it.

THESE ORDERS CAN BE SHIPPED DIRECTLY TO THE DEPARTMENT.

REQUISITION DATE: _____ **DEPARTMENT:** _____**PRINCIPAL INVESTIGATOR:** _____**GRANT:** _____

LAB CONTACT'S NAME: _____**CONTACT'S LAB PHONE:** _____**LAB LOCATION:** _____

PO NUMBER: _____**SUPPLIER ACCOUNT#**_____ **VOUCHER#**_____

CHEMICAL#	CAS#	HAZARDOUS CHEMICAL DESCRIPTION	NUMBER OF UNITS	QUANTITY PER UNIT	VOLUME/SIZE (ML, LT, LB, MG ETC.)	VENDOR